

June Monthly Call



June 2, 2026

Today's Agenda

Administrative Reviews and Procurement Reviews

CEP Elections Overview

SSO Overview

SFSP Overview

FSMC Overview

Health Inspections Reminders

Audit Report Submission Reminders

Summer EBT Reminders

Memos

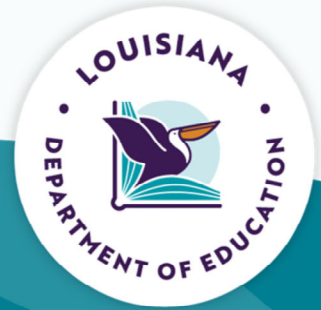
Upcoming Trainings and Events

Louisiana Tray of the Week

Upcoming Changes for DNS



Administrative Reviews and Procurement Reviews



25-26 SY Administrative Reviews and Procurement Reviews

CNR and LDOE are working on approving submitted corrective action and closing the reviews.

LDOE is currently completing follow up reviews for those SFAs determined high risk on their 24-25 SY review.



For the 25-26 SY reviews, CNR and LDOE are working on approving submitted corrective action and closing the last remaining reviews.
LDOE is currently completing follow up reviews for those SFAs determined high risk on their 24-25 SY.

26-27 SY Administrative Reviews and Procurement Reviews

- 33 Administrative Review and Procurement Reviews scheduled
- Administrative Review Schedule can be found on the CNP website under School Food Service Resources
- Once the follow up reviews being conducted this school year are completed, SA staff will begin scheduling technical assistance visits for those SFAs being reviewed during the 26-27 SY
- Technical Assistance visits will begin in June and continue throughout the summer months
- LDOE is planning to conduct approximately 50% of the scheduled AR/PR
- The rest of the scheduled reviews will be conducted by the contractor



For the 26-27 SY, there are currently 33 reviews scheduled.

If you are unsure of what year you will receive an Administrative Review, the Administrative Review Schedule can be found on the CNP website under School Food Service Resources.

Once the follow up reviews being conducted this school year are completed, SA staff will begin scheduling technical assistance visits for those SFAs being reviewed during the 26-27 SY.

Technical Assistance visits may begin in June and continue throughout the summer months.

LDOE is planning to conduct approximately 50% of the scheduled AR/PR for the 26-27 SY. The rest of the scheduled reviews will be conducted by the contractor.

Follow-Up Reviews

- Only conducted on areas that flagged as high risk
- Conducted within 24 months (or sooner)
- Conducted by LDOE
- Using a hybrid approach on/off-site
 - Case-by-case basis
- Fiscal Action for repeat findings
 - State Agency may consider withholding program payments, in whole or in part, for repeat findings that are not corrected
 - Case-by-case basis
 - Will evaluate the cause(s) of the repeat finding to determine the extent of fiscal action



Follow up reviews are currently being conducted for those SFAs that were deemed high risk on the 24-25 SY reviews.

The follow up reviews are only being conducted on the areas that flagged as high risk. It must be conducted within 24 months of the Administrative Review (or sooner).

The follow up reviews are being conducted by LDOE.

We are using a hybrid approach, for the follow up reviews, meaning it may be on and/or off site. It will be on a case by case basis.

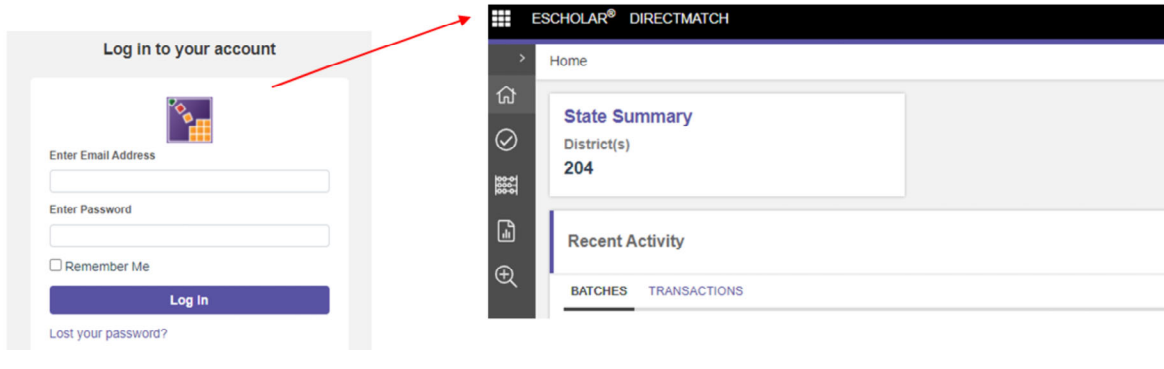
For repeat findings, the State Agency has discretion to apply fiscal action. The State Agency may consider withholding program payments, in whole or in part, to any SFA for repeat findings that are not corrected. This will also be on a case by case basis. We will evaluate the cause(s) of the repeat finding to determine the extent of fiscal action.

CEP Elections Overview



eScholar Login

When logging into the eScholar, users should access the login URL <https://secureid.ldoe.la.gov/uid/login> and enter login information.



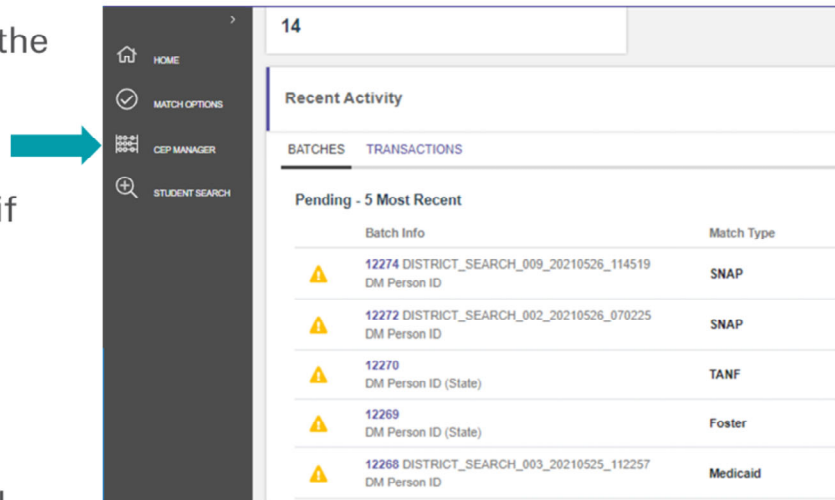
When logging into eScholar, users should access the login URL linked on this screen and enter your login information.

CEP Manager

The CEP Manager Icon is the abacus on the navigation panel.

The icon will only appear if the user has rights to the CEP manager functions within Security Manager.

CEP Manager allows the user to view, update and certify the Population and Election data.



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The icon will only appear if the user has rights to the CEP manager functions within Security Manager.

CEP Manager allows the user to view, update and certify the Population and Election data.

Accessing CEP Elections

Once the state has approved the Population submission, the district will see the approved status indicator for population.

Click the Elections - Recalculate tab.

The screenshot shows the 'CEP MANAGER' interface. At the top, there are tabs for 'POPULATION', 'ELECTIONS - RECALCULATE', and 'ELECTIONS - SUBMISSION'. The 'ELECTIONS - RECALCULATE' tab is selected. Below the tabs, there are several summary cards: 'Groups' (Population Testing Group), 'Total Enrolled' (28), 'District ESP' (21.43), 'Population Status' (Approved), and 'Election Status' (Reopen). A callout box points to the 'ELECTIONS - RECALCULATE' tab with the text 'Click Here'. Below the summary cards, there is a 'Location Summary' table with columns for School Code, Location Name, Identified/Enrolled, ESP %, Approval Status, and Actions. The 'Approval Status' column is highlighted with an orange box, showing 'Approved' for all five schools listed. The table data is as follows:

School Code	Location Name	Identified/Enrolled	ESP %	Approval Status	Actions
34570	CEP Testing School	3/10	30.00	Approved	🔄 ✓ >>
5372	CEP Testing School - NE	0/0	0.00	Approved	🔄 ✓ >>
3298	CEP Testing School 1	2/5	40.00	Approved	🔄 ✓ >>
955073	CEP Testing School 2	0/9	0.00	Approved	🔄 ✓ >>
75909	CEP Testing School 3	1/4	25.00	Approved	🔄 ✓ >>



Once the state has approved the Population submission, the district will see the approved status indicator for population.

Click the Elections - Recalculate tab.

Load Election Data

The first time you open the Elections-Recalculate page, you will need to select Load Election Data in order for the data to populate the sites section.

The screenshot shows the 'CEP MANAGER' interface with the 'ELECTIONS - RECALCULATE' tab selected. A callout bubble labeled 'Click Here' points to a 'Load Election Data' button in the top right corner. Below the navigation bar, there are summary statistics for 'Total Identified (Current Year)' and 'Total Enrolled (Current Year)'. A 'Due 06/30 Election Status' indicator is also present. The main content area is titled 'Sites (Step 1 for Elections)' and includes a 'Calculate Worksheet' section. The 'Sites' section contains a table with columns for 'School/Site Code Code', 'Location Name', 'Current Base Year', 'Total Identified', 'Total Enrolled', 'ISP %', 'Prior Year Participation', and 'Participation Decision'. There are also sections for 'BASE YEAR POPULATION DATA' and 'CURRENT YEAR POPULATION DATA'. On the right, a 'Cluster Group Summary' panel indicates 'No Cluster participation available'.

The first time you open the Elections-Recalculate page, you will need to select Load Election Data in order for the data to populate the sites section.



Review Election Data

POPULATION **ELECTIONS - RECALCULATE** ELECTIONS - SUBMISSION

Group:
1032
Total Identified
(Current Year)
1952
Total Enrolled
(Current Year)
52.87 ↓
ISP %
(Current Year)
Accepted
Population Status
Due 06/30
Election Status

Calculate Worksheet This worksheet defines the values that will be submitted on the Election Submission tab. Please ensure you update the Participation Decision column in the Sites section and update the Base Year Decision in the Elections Participation Summary section below before clicking the Save Elections Calculations button.

Sites (Step 1 for Elections) District Wide Cluster Group Summary

This section displays all sites associated to the Group selected above per CEP provisions. The data displayed includes Base Year Population Data and Current Year Population Data. You must select a Participation Decision for each site. All Sites set to a Cluster or Individual Participation selection will be added to the Elections Participation Summary Panel below, where additional actions are required for all participating sites.

School/Site Code Code	Location Name	Current Base Year	BASE YEAR POPULATION DATA			CURRENT YEAR POPULATION DATA			Prior Year Participation	Participation Decision
			Total Identified	Total Enrolled	ISP %	Total Identified	Total Enrolled	ISP %		
000001	Test Site Elementary School	2025 (1)	280	326	85.89	254	314	80.89 ↓	District Wide	Individual Participati
000002	Test Site High School	2025 (1)	148	203	72.91	137	202	67.82 ↓	District Wide	Individual Participati
000003	Test Site Middle School	2025 (1)	118	149	79.19	108	150	72.00 ↓	District Wide	Individual Participati
000004	Second Test High School	2025 (1)	258	717	35.98	251	700	35.86 ↓	District Wide	Individual Participati
000005	Third Test High School	2025 (1)	333	613	54.32	282	586	48.12 ↓	District Wide	Individual Participati

Cluster Group Summary

Refer to the Elections Participation Summary (Step 2 for Elections) below to select the Base Year Decision

District Wide

of Sites: 5

Base Year: 2025

Base Year ISP%: 56.62%

Current Year ISP%: 52.87%

Base Year Decision Options:
 Continue Base Year
 New Base Year



After you load the Election Data, please review that all of your sites successfully loaded under Location Name. If you have a larger number of sites you may need to “Load More”. This page contains data pre-populated from last year’s election submission “Base Year Population Data” and the Current Year Population Data from the April 1, 2026 POPULATION tab. Current Base Year is the first year of your up to 4 year CEP Cycle, the number in parentheses (1) is the number of years you have operated under this base year.

The participation decision column will default to the prior year participation decision.

CEP Manager Elections Summary

- ELECTIONS - RECALCULATE Tab
 - Sites (Step 1 for Elections)
 - You must select a Participation Decision for each site or select District Wide
 - Elections Participation Summary (Step 2 for Elections)
 - You must select a Base Year Decision for District Wide, each Individually Participating site, or Cluster
- ELECTIONS - SUBMISSION Tab
 - Election Submission Results (Step 3 for Elections)
 - You must review and verify the elections data before submitting
 - After Submit and Certifying the Election Status will change to Submitted



ELECTIONS - RECALCULATE tab

- Sites (Step 1 for Elections): This section displays all sites associated to the Group selected above per CEP provisions. The data displayed includes Base Year Population Data and Current Year Population Data. You must select a Participation Decision for each site. All Sites set to a Cluster or Individual Participation selection will be added to the Elections Participation Summary Panel below, where additional actions are required for all participating sites.
- Elections Participation Summary (Step 2 for Elections): This section displays all sites identified as participating (Individual Participation or in a Cluster) in the Sites panel above. The data displayed in the table will be dependent on your selection in the Base Year Decision column. You must select a Base Year Decision for each site.

ELECTIONS - SUBMISSION Tab

Election Submission Results (Step 3 for Elections): The Elections data below is based upon the selections in the Elections – Recalculate worksheet. These numbers should be reviewed and verified before submitting the data.

New Schools and CEP

Newly opened schools, and/or schools new to NSLP/SBP should contact the State Agency to discuss if they are able to participate in CEP. These are handled on a case by case basis.

Please note, the deadline for election is June 30th for all schools.



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Please note, the deadline for elections is June 30th for all schools.

Opting Out of CEP

SFAs/schools may elect to stop CEP at any time by:

1. Notifying LDOE of the decision
2. Notifying households of the decision and allowing ample time for submission of free and reduced applications

SFAs must offer all students reimbursable, free meals for a period of at least 30 operating days following the date of restoration of standard procedures or until a new eligibility determination is made, whichever comes first



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End of CEP Cycle (Grace Year)

- At the end of the CEP four-year cycle, school districts must re-establish their identified student percentage (ISP) to continue operating community eligibility.
- Those that no longer meet the 25 percent-eligibility threshold, but have an ISP of at least 15 percent, can continue to operate community eligibility for an additional year, called the “grace year”.
- The percentage of meals reimbursed at the free rate during the **grace year is based on the new lower ISP.**

Non-Federal funds must be used if the total amount of Federal reimbursement through CEP does not fully cover the cost of serving all students meals at no charge.



End of CEP Cycle (Grace Year)

What if the SFA does **not** have an identified student percentage of 25% or higher in year 4 of the current cycle?

In this situation, the SFA **may** be eligible to stay on the option for an additional year (grace period). In order to be eligible for this grace year, the identified student percentage in year 4 of the last cycle **must be** between 15% and 25%.

Therefore if a system cluster in year 4 has an ISP of 19%, they could continue a grace year at 30.4% free claiming and 69.6% paid claiming.

Note: Non-Federal funds are necessary if the total amount of Federal reimbursement through CEP does not fully cover the cost of serving all students meals at no charge.

Income Surveys

- Alternative procedure to determine economic status of individual students since CEP schools are **not allowed to collect free and reduced lunch applications**.
- School systems without meal applications may not be capturing kids that are economically disadvantaged based on income eligibility for free or reduced meals.
- School systems can implement an income eligibility survey to collect student's family income data with the goal of accurately identifying these students for economically disadvantaged.
- Income surveys are not school meal applications and the costs associated with collecting household income information in CEP schools may not be charged to the nonprofit school food service account.

Students identified as economic disadvantaged on income surveys are not considered identified students for CEP.



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School systems can implement an income eligibility survey to collect student's family income data with the goal of accurately identify these students for economically disadvantaged.

Note: Alternate household income surveys are not school meal applications and the costs associated with collecting household income information in CEP schools may not be charged to the nonprofit school food service account.

Students identified as economic disadvantaged on income surveys are not considered identified students for CEP.

Recordkeeping Requirements

Must retain records used in the development of the ISP during the entire period CEP is in effect

- Records for the initial approval year and all records from the year any updates are made to the ISP

At a minimum, maintain the following ISP data for LEAs and schools participating in CEP:

- A list of all of the identified students, with their ISP classification, used to determine the ISP from all schools participating in CEP from each district;
- Documentation for the total enrollment at all CEP schools and
- The ISP worksheet the LEAs used to calculate the ISP(s) and submitted to State agencies with appropriate documentation

In addition, this documentation must be retained for three years after submission of the final claim for reimbursement under that claiming percentage



CEP schools are subject to the same basic reporting and recordkeeping requirements as schools conducting normal counting and claiming or operating under other Special Provisions.

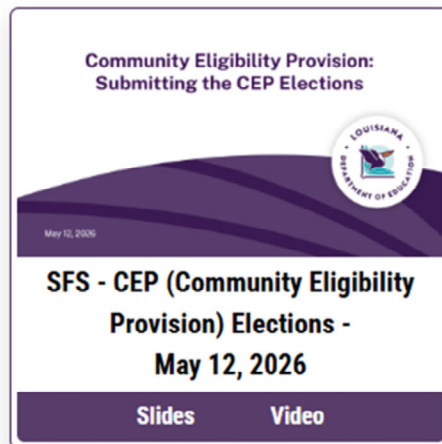
The State agency does assess the accuracy of an LEA's ISP(s). In Louisiana as part of the Administrative Review, the SA will locate 10 percent, or a statistically valid sample, of identified student names on appropriate source documentation. Therefore, the SFA must, at a minimum, as part of the Administrative Review records, maintain the following ISP data for LEAs and schools participating in CEP:

- A list of all of the identified students, with their ISP classification, used to determine the ISP from all schools participating in CEP from each district;
- Documentation for the total enrollment at all CEP schools and
- The ISP worksheet the LEAs used to calculate the ISP(s) and submitted to State agencies with appropriate documentation.

In addition, this documentation must be retained for three years after submission of the final claim for reimbursement under that claiming percentage

CEP Elections Training

Slides and Recording are posted on [Louisiana Fit Kids website](#)



If you were unable to attend the live Submitting CEP Elections training, the slides and recording has been posted to [Louisiana Fit Kids website](#).

CEP Elections Questions

Contact the
LDOE Division of Nutrition Support
childnutritionprograms@la.gov
(225) 342-9661

Mary "Katie" Moses
mary.moses@la.gov
(225) 342-3704

Kylee Champagne
kylee.champagne@la.gov
(225) 342-4813



If you have CEP Elections questions, please contact the Division of Nutrition Support or you contact Katie or Kylee directly.

Seamless Summer Option (SSO) Overview



The Calendar for SSO

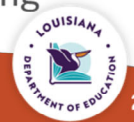
- The SSO follows the same calendar year as the NSLP/SBP academic school year (July 1st through June 30th)
- Therefore, if a sponsor intends to offer the SSO beyond June 30th, a new application must be submitted for each site planning to operate in the month of July (since this reflects a new school year)
- Sponsors operating the SSO beyond June 30th must submit two sets of SSO applications in order to receive approval for both program years when operations occur



The SSO follows the academic school year which is July 1st - June 30th. Therefore, if the sponsor will operate SSO beyond June 30th, the sponsor will need to submit a new SSO application for sites operating in July. You must submit two SSO applications in order to be approved to operate SSO in both program years (June and July).

SSO Administrative Reviews

- Participating sponsors must receive a SSO review from the state agency no less than once every 5 years
- Reviews of the SSO occur when the SSO is in operation (during the summer months)
- During the onsite portion of the review, SA staff will observe meal service at one (or more) sites
- USDA requires that SSO sponsors receive their SSO review in either the summer immediately preceding or the summer immediately following their scheduled SFS Administrative Review (AR)



State agencies must conduct administrative reviews of all school food authorities participating the Seamless Summer Option at least once during a 5-year review cycle. Reviews of the SSO occur when the SSO is in operation (during the summer months). So this month LDOE will be conducting SSO reviews. SFAs receiving a SSO review should have received their announcement letters.

During the onsite portion of the review, SA staff will observe meal service at one (or more) sites.

USDA Food and Nutrition Services (FNS) requires that SSO sponsors receive their SSO review in either the summer immediately preceding or the summer immediately following their scheduled SFS Administrative Review (AR).

Summer Food Service Program (SFSP) Overview



Slide 24

- 1** **Need to update SFSP slides**
Misty Woods, 5/19/2026

SFSP State Agency Approval: Congregate and Non-Congregate Meal Service

- All sites **must** be approved prior to the start of operations.
- If SFAs are approved for **congregate** meal service, meals must be consumed on-site. Meals served away from approved locations, without prior State Agency approval, will be disallowed. If children take meals off-site, meals cannot be claimed.
- SFAs must have approved **non-congregate** feeding sites established and approved within the CNP system before non-congregate meal service begins.



For SFSP, there are several things that require state agency approval.

- All sites must be approved prior to the start of operations.
- If SFAs are approved for congregate meal service, meals must be consumed on-site. Meals served away from approved locations, without prior State Agency approval, will be disallowed. If children take meals off-site, meals cannot be claimed.
- SFAs must have approved non-congregate feeding sites established and approved within the CNP system before non-congregate meal service begins.

2026 SFSP Deadline Dates

Sponsor Type	New Sponsor Checklist (Pre-Application Process)	Summer Feeding Plan Survey	Sponsor and Congregate Site Applications	Non-Congregate Site Requests	Final Non-Congregate and Other Site Applications Due
School Food Authorities	N/A	March 16th	March 30th	April 13th	May 18 AND >14 days before operations*
Local/State Govt.	N/A	March 16th	April 13th	April 27th	May 18 AND > 14 days before operations*
Indian Tribal Organizations (ITO)	N/A	March 16th	April 13th	April 27th	May 18 AND > 14 days before operations*
Private Non-Profit Organizations (PNP)	N/A	March 16th	April 27th	May 4th	May 18 AND > 14 days before operations*
Prospective New Sponsors	March 23rd	N/A	April 27th	N/A	May 18 AND > 14 days before operations*

Refer to Memo SFSP-26-02 2026 SFSP Deadline Dates for more information

For SFSP questions, please contact
 Toya Porter
 (225) 342-3997
Toya.Porter3@LA.GOV



The 2026 SFSP deadlines are listed on this chart and can be found on Memo SFSP-26-02. For SFAs, the Final Non-Congregate and Other Site Applications were Due by May 18th AND >14 days before operations.

Refer to Memo SFSP-26-02 2026 SFSP Deadline Dates for more information

For questions, please contact Toya Porter
 (225) 342-3997
Toya.Porter3@LA.GOV

FSMC Overview



FSMC Hard Submission Deadlines

Step 1 documents must be submitted to the state agency by **March 31st** of the current school year for the upcoming school year.

Step 2 documents must be submitted to the state agency by **May 31st** of the current school year for the upcoming school year.

Step 3 documents must be submitted **within 10 calendar days** of the SFA notifying the FSMC of the award.

Agreement Amendments must be submitted to the state agency by **April 30th** of the current school year for the upcoming school year.



Just a reminder. There are now hard submission deadlines all SFAs must follow for FSMC.

Step 1 documents must be submitted to the State Agency by March 31st of the current school year for the upcoming school year. SFAs should plan accordingly to ensure submissions are added to board agendas in time to meet the Step 1 deadline, if board approval is required prior to soliciting RFPs for food service management.

Step 2 documents must be submitted to the State Agency by May 31st of the current school year for the upcoming school year. SFAs should keep this in mind when planning proposal openings. Further, keep in mind the amount of time it takes the committee to properly evaluate proposals. Considering all of these factors will allow the SFA to work out an accurate and realistic timeline to meet the new deadlines.

Step 3 documents must be submitted within 10 days of award notification. As soon as the SFA receives Step 2 approval and notifies the FSMC of the award, the FSMC has 10 calendar days to submit the Certificate of Insurance and the Performance Bond. Performance bonds are only required if the procurement exceeds \$350,000.

All Agreement Amendments must be submitted to the State Agency by April 30th of the current school year for the upcoming school year.

Health Inspections



Let's go over some reminders about health inspections.

Health Inspections Reminders

- School Food Authority (SFA) to request two food safety inspections from their local sanitarian office and document their efforts
- Fail to obtain the two mandatory food safety inspections, LDOE will request documentation from those sponsors to show that they have made every effort to comply with the federal requirements
- SFAs should document their requests in writing for proper documentation of their efforts to obtain the inspections



It is the responsibility of the School Food Authority (SFA) to request two food safety inspections from their local sanitarian office and document their efforts.

For those agencies that fail to obtain the two mandatory food safety inspections, LDOE will request documentation from those sponsors to show that they have made every effort to comply with the federal requirements.

SFAs should document their requests in writing for proper documentation of their efforts to obtain the inspections.

Health Inspection Requested but not Conducted

Action	Site Name	Site Code	City
	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	ZZZ Elementary School	ZZZZ	Baton Rouge
<input type="checkbox"/>	ZZZ Site #2	ZZZZ1	Lafayette

Do you know the date of the inspection?

Add Site Health Inspection

Add Site Health Inspection

Reason for not inspecting:

-
- Site Closed
- Site shares a cafeteria with another site.
- Site did not serve meals
- Inspection requested but not conducted (letter/date on file)**



What happens if the health inspection was requested but not conducted?

You can still enter it into the CNP website.

You would select the school site just like you are adding an inspection.

Choose "No" when asked if you know the date of the inspection.

For the reason for not inspecting, you will select the option "Inspection requested but not conducted (letter/date on file)"

Once saved, it will show that you have it entered this information in for the school site and the system should allow you to submit your claims.

If/When you receive the actual inspection for the school site, you can log back in and edit the inspections for that school site.

Health Inspections Reminders

March Claim for Reimbursement - a reminder will appear prior to submitting the claim asking if there are any current year health inspections that need reporting in the CNP website. A response must be provided.

April Claim for Reimbursement - Sponsor users will not be allowed to submit claims beginning in April until health inspection reporting has been done for each NSLP-approved site.



March Claim for Reimbursement - a reminder will appear prior to submitting the claim asking if there are any current year health inspections that need reporting in the CNP website. A response must be provided.

April Claim for Reimbursement - Sponsor users will not be allowed to submit claims beginning in April until health inspection reporting has been done for each NSLP-approved site.

Audit Report Submission



Audit Report Submission Through LDOE Portal

- In May 2022, the State Superintendent of Education signed a memo directing all subrecipients of LDOE funding to submit audit reports through the LDOE electronic audit submission portal.
- Some sponsors did not receive the memo and did not know to submit audit reports through the LDOE electronic audit submission portal, in addition to submitting through the Louisiana Legislative Auditor's website.
- Some of the private and parochial sponsors are exempt from submitting to the Louisiana Legislative Auditor's office. However, the exemption mentioned in L.R.S. 24:513(A)(1)(b)(iv) does not exempt the private and parochial sponsors from submitting audit reports through the LDOE electronic audit submission portal.

Questions related to the portal should be submitted to:
Director of Internal Audit
Dudley.Garidel@LA.GOV
(225) 342 -3706



In May 2022, the State Superintendent of Education signed a memo directing all subrecipients of LDOE funding to submit audit reports through the LDOE electronic audit submission portal.

It has come to light some sponsors did not receive the memo and did not know to submit audit reports through the LDOE electronic audit submission portal, in addition to submitting through the Louisiana Legislative Auditor's website.

It has also come to light some of the private and parochial sponsors are exempt from submitting to the Louisiana Legislative Auditor's office. However, the exemption mentioned in L.R.S. 24:513(A)(1)(b)(iv) does not exempt the private and parochial sponsors from submitting audit reports through the LDOE electronic audit submission portal.

LDOE, as a recipient of federal funding, must conduct oversight over every subrecipient of said funding. This includes oversight of compliance with federal audit requirements.

Therefore, those exempt from submitting audit reports to the Legislative Auditor's office are still obligated to submit through the LDOE electronic audit submission portal, to comply with state oversight requirements.

Questions related to the portal should be submitted to: Director of Internal Audit
Dudley.Garidel@LA.GOV or (225) 342 -3706

Search

→

Louisiana's BRAVE plan for education

A clear focus on what matters most for student achievement

LOUISIANA'S EDUCATION PRIORITIES →

Historic Education Progress

Louisiana students earned the state's highest rankings on The Nation's Report Card - improving

The Audit Report Portal can be found on the Louisiana Department of Education website.

<https://doe.louisiana.gov/>

From the home page, click on the Data and Reports section.

Our Commitment to Transparency

DATA AND REPORTS

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Fostering Trust Through Transparency

At the Louisiana Department of Education, we are committed to increasing transparency and accountability for all citizens. Our Data and Reports page provides access to comprehensive state and district data, reports, and updates from state advisory councils. By making this information readily available, we uphold our responsibility to ensure that Louisiana's education system remains open, accountable, and focused on student success. Explore the data and reports to stay informed and engaged with the progress of education in our state.

DATA & REPORTS

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[LDOE Internal Audit Reports](#)

[LDOE Single Audit Report Submission Portal](#)

[Research and Public Information Requests](#)

[State Advisory Groups](#)



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Audit Report Portal >>>>

On the Data and Reports page, click on the LDOE Single Audit Report Submission Portal.

LDOE Audit Report System

All fields marked with * are required and must be filled.

Audit Report Portal

Instructions

The annual audit report submitted **MUST** contain the same documents required in the 'audit reporting package,' as defined by the Louisiana Legislative Auditor (LLA) guidance.

The audit reporting package **MUST** include the Comprehensive Annual Financial Report (CAFR); Single Audit Reporting Package; Management Letter(s), if any; and, **for school districts and charter schools**, the Board of Elementary & Secondary Education (BESE) Agreed Upon Procedures assurances report for performance and statistical data provided as part of the financial statement audit.

- Use this form to transmit reports in .pdf format.
- Fill out a form for each report or separate part of the same report. For example, if submitting the Single Audit reporting package or the BESE Agreed Upon Procedures Report separately, a separate form must be completed for each part submitted.
- Do not forget to press the **SUBMIT** button to complete the process.



This will take you to the LDOE Audit Report System.

Follow the instructions to submit the audit report.

We understand that you as the SFA may not be the person at your school/district that actually submits the audit. However, we ask that pass the information on to the appropriate person.

Questions related to the portal should be submitted to: Director of Internal Audit

Dudley.Garidel@LA.GOV or (225) 342 -3706

Summer EBT



Summer EBT Reminders

Louisiana SUN Bucks provides families with a one time payment of \$120 for each eligible school-aged child.

You do not need to apply if:

- Your child was born between August 20, 2007 and July 1, 2020 and received SNAP, FITAP, KCSP or income-based Medicaid benefits anytime between July 1, 2025, and August 20, 2026.
- Your child attends a school that participates in the NSLP or SBP and was individually approved to receive free or reduced-price school meals.
- Children who are automatically enrolled should see SUN Bucks added to their EBT card between Wednesday, May 27, 2026, and Tuesday, June 2, 2026.

You will need to apply if:

- Your child attends a CEP school but did not complete an application for NSLP or SBP.

Families of students who are not automatically eligible can apply at louisiana.summerebtapp.com

- Applications for this summer will be accepted until August 20, 2026.

Please refer to [LDH Sun Bucks](#) for more information about Summer EBT

Please contact LDH.PEBTSupport@la.gov with questions



As a reminder, LDOE DNS is not the lead agency for Summer EBT. Summer EBT is handled through LDH.

Eligible children will receive a one time \$120 SUN Bucks benefit for summer nutrition support.

Children who are automatically enrolled should see SUN Bucks added to their EBT card between Wednesday, May 27, 2026, and Tuesday, June 2, 2026.

Families of students who are not automatically eligible can apply at

louisiana.summerebtapp.com

Applications for this summer will be accepted until August 20, 2026. Any applications received after August 20, 2026, will be considered for summer 2027.

You do not need to apply if:

- Your child was born between August 20, 2007 and July 1, 2020 and received Supplemental Nutrition Assistance Program (SNAP), Family Independence Temporary Assistance (FITAP), Kinship Care Subsidy Program (KCSP) or income-based Medicaid benefits (household income below 185% of the federal poverty level) anytime between July 1, 2025, and August 20, 2026.
- Your child attends a school that participates in the National School Lunch Program (NSLP) or School Breakfast Program (SBP) and was individually approved to receive free or reduced-price school meals.

You will need to apply if:

- Your child attends a Community Eligibility Provision (CEP) school where all

students receive free or reduced-price lunch but did not complete an application for NSLP or SBP.

Please refer to LDH's website [LDH Sun Bucks](#) for more information about Summer EBT
Please contact LDH.PEBTSupport@la.gov with questions.

Memos



Memos

- SFS-26-044 April SNAP and TANF loaded to eScholar Direct Match
- SFS-26-045 April Medicaid Free Lunch and Medicaid Reduced Lunch



SFS-26-044 April SNAP and TANF loaded to eScholar Direct Match

April SNAP and TANF data have been loaded to eScholar Direct Match.

Districts should resolve the near matches in the batches below:

Public School Districts:

- SNAP batch # 13515
- TANF batch # 13514

Non-Public Schools:

- SNAP batch # 13521
- TANF batch # 13520

For assistance, please email architha.yerramalla@la.gov or wanggan.yang@la.gov



Please be aware that the April SNAP and TANF data have been loaded to eScholar Direct Match.

The LDOE has run the statewide SNAP and TANF matches for all school districts (public and non-public).

Districts should resolve the near matches in the batches below:

Public School Districts:

- SNAP batch # 13515
- TANF batch # 13514

Non-Public Schools:

- SNAP batch # 13521
- TANF batch # 13520

For assistance, please email architha.yerramalla@la.gov or wanggan.yang@la.gov

SFS-26-045 April Medicaid Free Lunch and Medicaid Reduced Lunch

April Medicaid Free Lunch and Medicaid Reduced Lunch data have been loaded to eScholar DirectMatch.

Districts should resolve the near matches in the batches below:

Public School Districts:

- Medicaid Free Lunch # 13532
- Medicaid Reduced Lunch # 13534
- Medicaid All # 13537

Non-Public Schools:

- Medicaid Free Lunch # 13543
- Medicaid Reduced Lunch # 13555

For assistance, please email wanggan.yang@la.gov and architha.yerramalla@la.gov



Please be aware that the April Medicaid Free Lunch and Medicaid Reduced Lunch data have been loaded to eScholar DirectMatch.

The LDOE ran the statewide Medicaid Free Lunch and Medicaid Reduced Lunch matches for all school districts (public and non-public).

Districts should resolve the near matches in the batches below:

Public School Districts:

- Medicaid Free Lunch # 13532
- Medicaid Reduced Lunch # 13534
- Medicaid All # 13537

Non-Public Schools:

- Medicaid Free Lunch # 13543
- Medicaid Reduced Lunch # 13555

For assistance, please email wanggan.yang@la.gov and architha.yerramalla@la.gov

Expanding Fluid Milk Options in Child Nutrition Programs Final Rule

- On May 8, 2026, USDA Food and Nutrition Service published the final rule, Expanding Fluid Milk Options in Child Nutrition Programs **effective June 8, 2026**.
- This rule expands fluid milk options by allowing operators of the NSLP, SBP, CACFP, and the Special Milk Program for Children to offer whole and reduced-fat milk to participants two years and older.
- This rule codifies milkfat requirements following enactment of the Whole Milk for Healthy Kids Act of 2025 and supports the statutory requirements for meals to align with the goals of the Dietary Guidelines for Americans, 2025–2030.
- USDA Food and Nutrition Service will follow up in the coming days with an implementation memo to provide information and guidance on implementation of the final rule.

<https://www.fns.usda.gov/cn/fr-050826>



On May 8, 2026, the U.S. Department of Agriculture’s (USDA) Food and Nutrition Service published the final rule, Expanding Fluid Milk Options in Child Nutrition Programs (91 FR 25073) effective June 8, 2026. This rule expands fluid milk options by allowing operators of the National School Lunch Program, School Breakfast Program, Child and Adult Care Food Program, and the Special Milk Program for Children to offer whole and reduced-fat milk to participants two years and older. This rule codifies milkfat requirements following enactment of the Whole Milk for Healthy Kids Act of 2025 (P.L. 119-69) and supports the statutory requirements for meals to align with the goals of the Dietary Guidelines for Americans, 2025–2030. By removing previous fluid milkfat-content restrictions, this deregulatory rule restores flexibility to Program operators, allowing them to offer a greater variety of fluid milk options, including whole and reduced-fat milk, to meet the nutrition needs and preferences of the children and adults they serve.

USDA Food and Nutrition Service will follow up in the coming days with an implementation memo to provide information and guidance on implementation of the final rule.

The Food and Nutrition Service, USDA, invites interested persons to submit written comments on this final rule. To be assured of consideration, comments on this final rule must be received on or before June 8, 2026.

The link on the slide will take you to the Expanding Fluid Milk Options in Child Nutrition Programs on the USDA website where you can find the final rule and how to submit comments. <https://www.fns.usda.gov/cn/fr-050826>

Slide 44

- 2** Need to update if receive memo
Misty Woods, 5/19/2026

Trainings and Events



Upcoming LDOE Trainings

June

Monthly Call - June 2nd

Paid Lunch Equity (PLE) Tool - June 16th

July

Monthly Call - July 7th

New Director Training - July 21st-22nd

NSLP Application - July 28th

Register on LA Fit Kids website

<https://www.louisianafitkids.com/Meetings/Home/MeetingRegistration/>



Let's go over some upcoming LDOE trainings.

Today, June 2nd is our Monthly Call.

June 16th will be the PLE tool training.

July 7th will be the monthly call.

July 21st - 22nd will be our in person training for new directors.

July 28th will be the NSLP application training.

Register on LA Fit Kids website

<https://www.louisianafitkids.com/Meetings/Home/MeetingRegistration/>

Virtual Manager Training

June 22-24, 2026

8:00 am – 4:30 pm (June 22 & 23, 2026)

8:30 am – 12:00 pm (June 24, 2026)

1:30 pm – 4:00 pm (June 24, 2026 – Assessment)



To register for this training, the following criteria must be met:

- Participants must have their own email address.
- Participants must have a computer and reliable internet service at the training location. The computer must have both audio and video capability so that participants will be able to see, hear and participate in the training.
- The Assessment will be computerized. Participants are required to be proctored by the CNP director or designee. SFAs may wish to host the assessment in a computer lab onsite.

Register on LA Fit Kids website

<https://www.louisianafitkids.com/Meetings/Home/MeetingRegistration/>



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Virtual manager training will be held June 22nd-24th.

8:00 am – 4:30 pm (June 22 & 23, 2026)

8:30 am – 12:00 pm (June 24, 2026)

1:30 pm – 4:00 pm (June 24, 2026 – Assessment)

To register for this training, the following criteria must be met:

- Participants must have their own email address.
- Participants must have a computer and reliable internet service at the training location. The computer must have both audio and video capability so that participants will be able to see, hear and participate in the training.
- The Assessment will be computerized. Participants are required to be proctored by the CNP director or designee. SFAs may wish to host the assessment in a computer lab onsite.

The link to the virtual site will be sent to each participant, SFA, and proctor approximately one week prior to the start of the training.

Register on LA Fit Kids website

<https://www.louisianafitkids.com/Meetings/Home/MeetingRegistration/>

Please register by June 18th.

In Person Manager Training

July 6-8, 2026

8:00 am – 4:30 pm (July 6 & 7, 2026)

8:30 am – 12:00 pm (July 8, 2026)

1:30 pm – 4:00 pm (July 8, 2026 – Assessment)

Location: Pennington Biomedical Conference Center

Registration Cost: \$80

Limited to 40 attendees

Lunch Provided

To register for this training, the following criteria must be met:

- Participants must have their own email address.
- Participants must bring a laptop computer or tablet or iPad to take the Assessment Quiz
- The Assessment will be computerized. Participants will be proctored by LDOE or PBRC personnel.

Register on LA Fit Kids website

<https://www.louisianafitkids.com/Meetings/Home/MeetingRegistration/>



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In-person manager training will be held on July 6th-8th.

8:00 am – 4:30 pm (July 6 & 7, 2026)

8:30 am – 12:00 pm (July 8, 2026)

1:30 pm – 4:00 pm (July 8, 2026 – Assessment)

This in-person training will be held at Pennington Biomedical Conference Center.

Registration cost is \$80. There is a limit of 40 attendees. Lunch will be provided each day.

Register on LA Fit Kids website

<https://www.louisianafitkids.com/Meetings/Home/MeetingRegistration/>

Please register by June 30th.

New Director Training

July 21-22, 2026

This in person training will be held at Pennington.

This training will be specific for new directors with less than 2 years of experience.

Register on LA Fit Kids website

<https://www.louisianafitkids.com/Meetings/Home/MeetingRegistration/>

More information to come!



If you are new director, please save the date for our upcoming New Director training.

It will be held July 21st-22nd at Pennington Biomedical Conference Center.

We are in the process of developing a New Director Training which will be similar to the Introduction to School Nutrition Leadership training that ICN offers.

This training will be specific for new directors with less than 2 years of experience, however we will allow a director with up to 5 years of experience to attend if there is space.

Registration will be posted on LA Fit Kids website soon.

More information to come!

Need to Update or Cancel Training Registration

If you register for a training and are unable to attend, you can update or cancel your registration at any time.

Refer back to the email confirmation you received when registering.

Click on Update/Cancel Meeting Registration.

Thank you for registering for LDOE - SFS - State Update, In-Person at Pennington Biomedical Research Center.

The meeting will be held on **January 14** in person at Pennington Biomedical Research Center, [6400 Perkins Road, Baton Rouge, LA 70808](#), C.B. Pennington Jr. Conference Center Auditorium.

The registration fee for this meeting is **\$0.00**.

Please pay in advance for this meeting if at all possible.

If paying by check, payment may be made prior to the meeting or on-site. Checks should be made out to Pennington Biomedical Research Center, and mailed to the following address:
Pennington Biomedical Research Center
Attention: Catherine Champagne
[6400 Perkins Road, Baton Rouge, LA 70808](#)

Payment via credit card is available at <https://opcommerce.eashnet.com/LSUPBRC>

We do not take cash on-site, unless this is absolutely necessary.

You may update or cancel this registration by clicking the link below.

[Update/Cancel Meeting Registration](#)

LDOE - SFS - State Update, In-Person at Pennington Biomedical Research Center Details

LDOE and LouisianaFitKids have scheduled LDOE - SFS - State Update, In-Person at Pennington Biomedical Research Center. Training will be conducted at C.B. Pennington Jr. Conference Center Auditorium on Wednesday, January 14th 8:00 AM to 3:00 PM.

Click here for the agenda.

There will be a \$30.00 registration fee for the training. Following registration you will receive an email with payment options. Please register below.

Edit LDOE - SFS - State Update, In-Person at Pennington Biomedical Research Center Registration

Attendee Information	
First Name	Last Name
Organization/School/District	Phone Number
Professional Email Address	Conference Email Address

Lunch Information

Lunch Options
Meat

Other Dietary Restrictions

[Update](#) [Cancel Registration](#)

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Back to School Trainings

LDOE will be offering a limited number of in person back to school trainings

Only trainings offered will be:

- Civil Rights
- Offer vs Serve

Send requests to ChildNutritionPrograms@LA.GOV

- Must specify available date(s), time and location

Trainings will be scheduled based on availability of LDOE staff and in the order the requests are received

The recording and slides of both Civil Rights and Offer vs Serve trainings are available on LA Fit Kids website that can be used for your staff trainings



LDOE will be offering a limited number of in person back to school trainings.

LDOE will only be providing Civil Rights and Offer vs Serve trainings.

You can begin sending your requests to the general email address

ChildNutritionPrograms@la.gov

You must specify the date(s), time, and location of the training.

Trainings will be scheduled based on availability of LDOE staff and in the order the requests are received.

If LDOE is unable to fulfill all of the requests received, the recording and slides of Civil Rights and Offer vs Serve trainings are available on LA Fit Kids website that can be used for your staff trainings

Louisiana Tray of the Week

Louisiana Team Nutrition



Louisiana SFSP SUN Meal of the Week 2026

The SUN Meal of the Week campaign is an 8 week initiative (June 1-July 25)

Each week the selected meal photos will be featured on Louisiana Fits Kids social media platforms and website

Photos from any of the SUN programs are eligible:

- SUN Meals: Group meal sites for kids
- SUN Meals to Go: To go or delivered meals in rural communities
- SUN Bucks: Food benefits for purchasing groceries

All photos should accurately reflect the SFSP meal pattern

Send photos to Louisianafitkids@pbrc.edu

Questions: Contact cathy.carmichael@pbrc.edu or (225) 763-2799



The SUN Meal of the Week campaign is an 8 week initiative (June 1-July 25)

Each week the selected meal photos will be featured on Louisiana Fits Kids social media platforms and website.

Photos from any of the SUN programs are eligible:

- SUN Meals: Group meal sites for kids
- SUN Meals to Go: To go or delivered meals in rural communities
- SUN Bucks: Food benefits for purchasing groceries

All photos should accurately reflect the SFSP meal pattern.

Send photos to Louisianafitkids@pbrc.edu

Questions: Contact cathy.carmichael@pbrc.edu or (225) 763-2799

Upcoming Changes

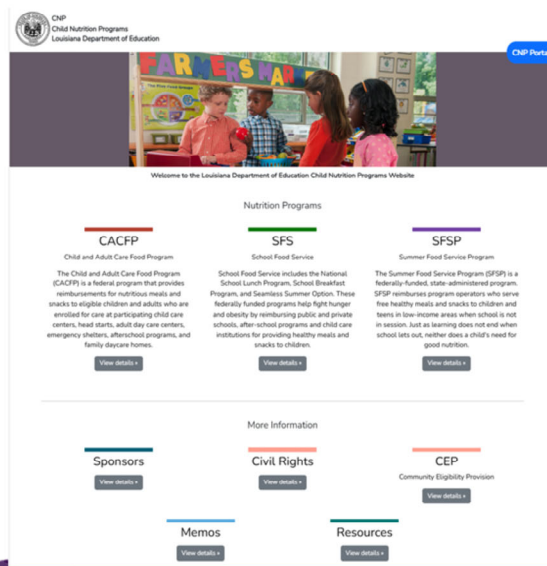
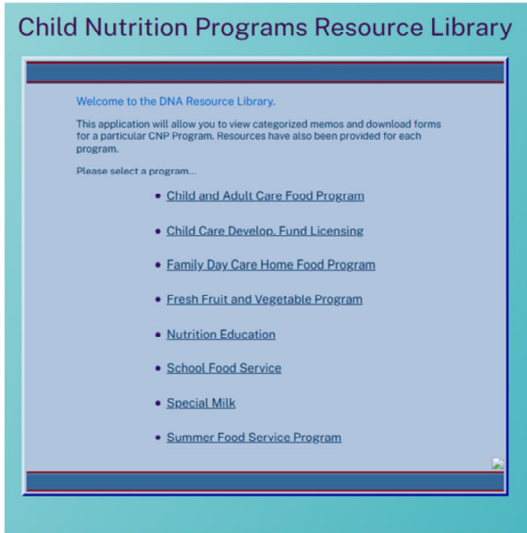


Finally I want to mention some upcoming changes that are happening here in the Division of Nutrition Support.

CNP Website

CNP Resource Library - moving to “new” website

<https://cnp.doe.louisiana.gov/>



First, the CNP website changes. We talked about this last year in April at the State Update. Now a year later, it's finally happening.

By the end of this month, the “old” resource library will no longer be available. No need to worry though. All information has been moved to the “new” website.

<https://cnp.doe.louisiana.gov/>. You should bookmark this page if you haven't done so already.

If you are accustomed to the “old” resource library section of the website and go to that page out of habit, you will no longer see this blue screen as seen on the screen shot on the left. At this point, you will be redirected to the “new” website as seen on the screenshot on the right.

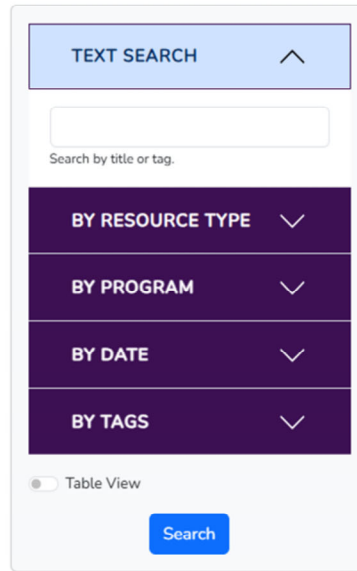
On the home page is where you will click on either Memos or Resources (whichever you are looking for) to get to the necessary memos and resources.



Resource Library

Improved Searchability

- By Title
- By Resource Type
- By Program
- By Date
- By Tags



The screenshot shows a search interface with a light blue header containing the text "TEXT SEARCH" and an upward-pointing arrow. Below the header is a white search input field with the placeholder text "Search by title or tag.". Underneath the input field are four dark purple buttons with white text and downward-pointing arrows, labeled "BY RESOURCE TYPE", "BY PROGRAM", "BY DATE", and "BY TAGS". At the bottom of the interface is a toggle switch labeled "Table View" and a blue "Search" button.



One thing to note about the “new” resource library is the improved searchability. You can filter by resource type, program, date, tag or title to refine your search significantly and more readily pinpoint relevant resources.

The image displays two screenshots of the CNP Child Nutrition Programs Louisiana Department of Education website. The left screenshot shows the 'Memos' page, and the right screenshot shows the 'Resource Library' page. Both pages feature a search bar and several filter categories to narrow down results.

Memos Page Filters:

- TEXT SEARCH:** Search by title or memo number.
- BY RESOURCE TYPE:**
 - Administrative Review (95)
 - Local Memo (113)
 - Policy Memo (92)
 - USDA Memo (115)
- BY PROGRAM:**
 - CACFP (53)
 - FDCM (125)
 - SFS (194)
 - SPS (48)
- BY DATE:**
 - 2026 (60)
 - 2025 (130)
 - 2024 (64)
 - 2023 (41)
 - 2022 (64)
 - 2021 (2)
 - 2020 (1)
 - 2019 (5)
 - 2018 (6)
 - 2017 (10)
 - 2016 (8)
 - 2015 (3)
 - 2014 (8)
 - 2013 (8)
 - 2012 (4)
 - 2011 (13)
 - 2010 (4)
 - 2009 (2)
 - 2008 (5)
 - 2007 (2)
 - 2006 (3)
 - 2005 (4)
 - 2004 (2)
 - 2003 (10)

Resource Library Page Filters:

- TEXT SEARCH:** Search by title or tag.
- BY RESOURCE TYPE:**
 - Policy (136)
 - Resource (144)
 - USDA Resource (56)
- BY PROGRAM:**
 - CACFP (137)
 - FDCM (87)
 - SFS (193)
 - SPS (102)
- BY DATE:**
 - 2026 (44)
 - 2025 (134)
- BY TAGS:**
 - Administrative Review (8)
 - After School Snacks (3)
 - Child Report (1)
 - Claims (8)
 - Community Eligibility Provision (17)
 - Contracting/Agreements (14)
 - Cost Certification (2)
 - Documentation of Expenditures (14)
 - Duration of Letter From (3)
 - Enrollment (10)
 - Federal Report (1)
 - Federal Regulations (11)
 - FFP (2)
 - Food Safety (10)
 - Free Reduced Price Process (11)
 - FPMR (10)
 - General (10)
 - Income Verification (11)
 - Local Wellness Policy (3)
 - Louisiana Regulations (1)
 - Manuals and Handbooks (10)
 - Meal Components and Quantities (12)
 - Meal Count and Attendance (6)
 - Meal Eligibility (10)
 - Meal Pattern (43)
 - Meal Planning and (10)
 - Meals in the Classroom (3)
 - Newscast/News (10)

As you can see on these screenshots the different filters you can apply to narrow down your search and find what you are looking for. Select the filters and click search and the results will be narrowed down.

Memo Changes

- Less memos will be sent out
- Information that does not require an official memo will be sent through an email blast
 - Direct Match files available
 - Upcoming trainings
- Formatting and style changes



March SNAP and TANF loaded to
eScholar DirectMatch



Operations - Division of Nutrition Support

Memo SFS -043 June 2026 Training
Schedule



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Moving on to changes with memos.

In the coming weeks you will begin to see less memos being sent out. The reason being is that information that does not require an official memo will be sent through an email blast. For example, when direct match files are available you currently get a memo. This will change to an email blast. Another example, notification of upcoming trainings will come in an email rather than a memo.

You will also begin to notice changes in the formatting and style of the memos. We will no longer use the nutrition support logo that you see here on the left. It will now be on the official LDOE logo that you see on the right.

Forms and Resources

- Formatting and style changes
- The most current and updated forms will be posted to the CNP website
- Work in progress



In addition to changes in memos, you will also begin seeing changes with forms and other resources.

You will also begin to notice changes in the formatting and style of the forms and resources. We are working on updating forms to have the official LDOE logo as well. We will have the most current and updated forms posted to the CNP website as they are completed. So the form that is posted on the CNP website is the most current and updated at that time. Please note that this is a work in progress, so it may take us some time to get all of the forms and resources updated.

QUESTIONS

Contact LDOE Division of Nutrition Support
(225) 342-9661

ChildNutritionPrograms@LA.GOV

